

# Oak Tree by Medure's

48 State Line Road, West Middlesex, PA 16159  
Phone: (724) 654.5465 Fax: (724) 654.5574 Email: info@medures.com

## Banquet Information and Contract

**Thank you for considering Oak Tree by Medure's for your upcoming event.  
The following is a list of general information to assist you in your planning.**

- Round tables dressed with white or ivory linen will be set to occupy eight or ten people. There are a variety of colored napkins in which to choose.
- All necessary white or ivory skirting will be provided.
- You may provide your own skirting and/or linen. In addition, we can provide you with many options of custom linens, chair covers, and napkins for an additional fee.
- Oak Tree by Medure's will provide all food and beverage. There will be no outside food or beverage permitted.
- Room rental fees will be based on the type of event and number of guests in attendance.
- A deposit of \$500 will be required for use of the Ballroom, \$250 for Fireside Dining Room, \$150 for Formal Dining Room and \$100 for use of the Boardroom. The nonrefundable deposit will be applied toward the final event charges.
- The number of guests and menu must be provided no less than 14 days prior to the scheduled function.
- A final count is required 4 days prior to the event. You will be charged for the guaranteed count or the amount served, whichever is greater.
- There is a 5-hour limit for all events with a minimum of \$100 per hour after this limit.
- Oak Tree by Medure's is a non-smoking facility. Smoking is permitted in designated areas.
- Payment is due 72 hours prior to the event. Payment may be made by member charge, cash, check or credit card.
- Rice, Confetti, and Glitter are not permitted on the premises.
- Only Oak Tree by Medure's personnel are permitted behind the bars and kitchen areas.
- Oak Tree by Medure's shall not be liable for damage to, or loss of any merchandise, samples, equipment, or any goods or personal property exhibited, displayed or left in any area of the club.
- The person signing this Agreement will be responsible for Oak Tree by Medure's items missing or damaged.
- All food is subject to a 6% Sales Tax and 20% Service Charge.

Once again, thank you for considering Oak Tree by Medure's to host your event. We look forward to working with you to plan a very successful function. Please keep in mind the menus attached are merely suggestions and can be modified at any time to meet your specific needs. If you have any questions or require additional information, please feel free to contact me at (724)654.5465.

Regards,

Liz Fazzone  
Medure's Catering

***I have read and agree to all terms of this contract.***

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Function Name

\_\_\_\_\_  
Function Date

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## Breakfast and Brunch

### Continental Breakfast #1

Assorted Danish  
Muffins with Fruit Preserves and Butter  
Coffee, Tea, and Decaffeinated Coffee  
Assorted Chilled Juices  
@ \$ per person

### Continental Breakfast # 2

Assorted Danish  
Muffins with Fruit Preserves and Butter  
Assorted Bagels with Whipped Cream Cheese and Toaster  
Sliced Fresh Fruits and Berries  
Coffee, Tea and Decaffeinated Coffee  
Assorted Chilled Juices  
@ \$ per person

### Breakfast Buffet

Muffins and Breakfast Breads with Fruit Preserves and Butter  
Hickory Smoked Bacon  
Country Sausage  
Fluffy Scrambled Eggs  
Waffles or Pancakes with Warm Maple Syrup  
Breakfast Potato Cakes  
Coffee, Tea, and Decaffeinated Coffee  
Assorted Chilled Juices  
@ \$ per person

### Brunch Buffet (Based on a 40 guest minimum)

#### Menu

Fluffy Scrambled Eggs  
Hickory Smoked Bacon  
Country Sausage  
Pancakes with Warm Syrup  
Breakfast Potatoes  
Assorted Muffins  
Rolls  
Assorted Sliced Fruit

#### Select One

Roasted Turkey with Gravy  
Virginia Baked Ham  
Roast Beef with Au Jus  
Chicken Scaloppini

@ \$ per person

#### Select One

Roasted Red Skin Potatoes  
Rice Pilaf with Orzo  
Garlic Whipped Potatoes  
Cavatelli with Basil Marinara  
Waxed Bean Medley  
Eggplant Parmesan  
Chef's Seasonal Vegetables  
Coffee, Tea, and Decaffeinated Coffee  
Assorted Chilled Juices

*Chef Attended Omelet Station @ \$ per person*

*Chef Attended Waffle Station @ \$ per person*

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## **Luncheon Buffets**

(Based on a 40 guest minimum)

### **Soup and Sandwich Buffet**

(Choice of One)

Wedding, Vegetable, Chicken Pastina, Beef Pastina,  
Chicken Noodle, Lentil and Zucchini

Assorted Sliced Meats to include:

Baked Virginia Ham, Maple Roast Turkey, Pepper Rubbed Roast Beef,

Swiss, Cheddar, and Provolone Cheeses

Relish Tray and Condiments

Freshly Baked Breads and Kaiser Rolls

Pasta Salad with Basil and Pesto

Mediterranean Potato Salad

Cookies and Brownies

Coffee, Tea, Decaffeinated Coffee

and Iced Tea

@ \$ per person

### ***Add the following items to the above buffet::***

Southern Fried Chicken @ per person

Sausage, Peppers and Onions @ per person

Roasted Red Skin Potatoes with Garlic and Lemon @ per person

Mixed Greens with Assorted Dressing @ \$ per person

### **Box Lunch**

Choice of Sliced Grilled Pesto and

Lemon Chicken on French Baguette with

Havarti Cheese or

Gourmet Deli Sandwich with three meats and two cheeses

Mediterranean Potato Salad or Bag of Chips

Large Gourmet Cookie, Piece of Whole Fruit

(Box Lunch includes mayonnaise, napkin, fork and wet towelette)

@ \$ per person

***All lunch Menus will not be available after 2:00pm***

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## Luncheon Buffets (continued)

### Entrees (Choice of Two)

Baked Italian Chicken  
Focaccia Breaded Chicken Scaloppini  
Sausage and Peppers  
Virginia Baked Ham  
Roasted Turkey with Gravy  
Assorted Deli Meats and Cheeses  
Sliced Roast Beef with Au Jus  
Baked Cod Fish  
Seared Pork Medallions  
Chicken Parmesan

### Sides (Choice of Two)

Roasted Red Skin Potatoes  
Rice Pilaf  
Ziti with Basil Marinara  
Eggplant Rollatini  
Roasted Sweet Potatoes  
Rice and Rosemary  
Glazed Carrots  
Wax Bean Medley  
Assorted Steamed or Sautéed Vegetables  
Pan Seared Potato Cakes

*Luncheon Buffet includes sliced seasonal fruit, mixed green salad with assorted dressing and warm dinner rolls*

@ \$ per person

## Luncheon Sit-Down Entrees

All Entrees include choice of Appetizer, Chef's Selection of Garden Vegetables & Starch, Rolls & Butter, Coffee, Tea and Decaffeinated Coffee and Iced Tea

Appetizers  
(Choice of Soup or Salad)

### Soups

Soup Du Jour  
Chicken Pastina  
Wedding Soup  
Tomato Basil

### Salads

Fresh Fruit Cup  
Caesar Salad with Focaccia Croutons  
Mixed Garden Greens with House Dressing

### Chicken

Chicken Francaise with Lemon and White Wine.....\$  
Roasted Chicken Breast filled with Spinach, Pine Nuts and Fresh Mozzarella.....\$  
Chicken Scaloppini.....\$

### Beef

Braised Sirloin Tips.....\$  
New York Strip Steak with Sautéed Sweet Onions (8 ounce portion).....\$

### Seafood

Grilled Salmon with Tomato Chutney.....\$  
Herb Encrusted Pan Sautéed Codfish.....\$

### Pasta

Farfalle Pasta with Wood-Fired Grilled Chicken, Tomato Cream Sauce.....\$  
Penne Pasta with Fresh Basil Pesto, Sun-dried Tomatoes and Artichokes.....\$  
Tri-Color Tortellini with Fresh Sausage, Peppers, and Parmesan, Basil Marinara.....\$  
Egg Linguine Primavera with Sliced Beef Tenderloin, Alfredo Sauce.....\$

*Dessert may be added to any luncheon selection for an additional charge of \$ per person*

***All lunch Menus will not be available after 2:00pm***

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## **Hors d'Oeuvres**

(Sold by the piece)

### **Cold Selections**

Tabouli Bite on Belgian Endive . ea  
Parma Prosciutto and Romaine Wrap ea  
Brie Cheese and Strawberry on Date Nut ea  
Peppered Beef and Horseradish on Crostini  
Olive Tapanade on Baked Flatbread . ea  
Bruchetta with Red Pepper Chutney . ea  
Chilled Gulf Shrimp with Cocktail Sauce and Lemons ea  
Snow Crab Claws with Cocktail Sauce and Lemons ea

### **Hot Selections**

Spanakopita ea  
Mini Beef Wellington ea  
Scallops Wrapped in Bacon ea  
Mini Egg Rolls with Sweet & Sour Sauce ea  
Mini Maryland Crab Cakes with Mustard Sauce ea  
Swedish Style Meatballs ea  
Mini Chicken En Croute ea  
Artichoke Bottoms filled with Crab Meat ea  
Clams Casino ea  
Mini Colorado Lamb Chops ea  
Assorted Mini Pizzas ea  
Pesto and Lemon Chicken Satay ea  
Ginger and Soy Beef Satay ea  
Grilled Shrimp Satay with Orange Zest ea  
Sausage Puff with Spinach and Cheese ea  
Coconut Shrimp ea  
Assorted Mini Quiche ea  
Water Chestnuts Wrapped in Bacon .ea

### **Specialty Items**

Fresh Vegetable Crudités to include the following:  
Broccoli, Cauliflower, Baby Carrots, Celery Sticks, Green & Red  
Peppers, Artichoke Hearts, Asparagus Spears & Cherry Tomatoes  
With Assorted Dips  
@ \$ per person

Domestic and Imported Cheese Board to include the following:  
Cheddar, Monterey Jack, Provolone, Muenster, Dill Havarti, Brie,  
Boursin, Smoked Gouda, Fontina with Seasonal Fresh Fruits,  
Berries, Crackers and French Breads  
@ \$ per person

### **Carving Stations**

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Honey Glazed Baked Ham  
With Dijon Mustard & Silver  
Dollar Rolls

@ \$

(serves approximately 50 people)

Whole Roasted Turkey  
With Cranberry Sauce, Grain Mustard &  
Whole Wheat Rolls

@ \$

(serves approximately 50 people)

Peppered Tenderloin of Beef  
Accompanied with Horseradish  
Cream & Crusty Mini Rolls

@ \$

(serves approximately 40 people)

Herb Roasted Pork Loin with  
Tomato, Brown Sugar & Balsamic  
Chutney, Silver Dollar Rolls

@ \$

(serves approximately 40 people)

Mediterranean Rubbed New York Strip  
Accompanied with Horseradish  
Cream and French Baguette

@ \$

(serves approximately 40 people)

Roasted Prime Rib of Beef Au Jus  
Accompanied with Horseradish  
Cream and Silver Dollar Rolls

@ \$

(serves approximately 50 people)

*The estimates on each item are based upon hors d'oeuvres size portions and  
are not to be considered dinner size portions.*

## **Action Stations**

(Based on a 100 guest minimum)

### **Pasta Station**

Penn Pasta, Tri-Color Tortellini &  
Farfalle Pasta with choice of (2) Sauces:  
Basil Marinara, Creamy Alfredo or Pesto  
Accompanied with Fresh Baked Baguettes, Grated  
Parmesan Cheese, Cracked Red and Black Pepper,  
Garlic Artichoke Hearts, Mushrooms & Olive Oil  
@ \$ per person

### **Mashed Potato Martini Bar**

Chefs will prepare two types of Gourmet  
Mashed Potatoes in Martini Glasses

Redskin Mashed Potatoes with Scallions  
Mashed Sweet Potatoes with Shallots

### **Toppings:**

Caramelized Onions,  
Scallions, Crème Fraiche,  
Peppered Bacon,  
Cinnamon and Brown Sugar,  
Sautéed Mushrooms, Imported and  
Domestic Cheeses  
@ \$ per person

## **Dinner Buffet Menu**

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(Based on a 50 guest minimum)

## **Banquet Menu # 1**

Garden Salad, Choice of Dressing  
Ziti Pasta with Sauce  
Meat Balls  
Baked Italian Chicken  
Sliced Baked Ham  
Parsley Potatoes  
Sautéed Green Beans  
Assorted Sliced Fruit  
Freshly Baked Rolls and Butter  
Coffee, Tea, and Decaffeinated Coffee

@ \$ per person

## **Banquet Menu # 2**

Garden Salad, Choice of Dressing  
Cavatelli with Basil Marinara Sauce  
Boneless Roasted Chicken Breast  
Roast Beef  
Sausage and Peppers  
Mashed Red Skin Potatoes  
Sautéed Corn  
Assorted Sliced Fruit  
Freshly Baked Rolls and Butter  
Coffee, Tea, and Decaffeinated Coffee

@ \$ per person

## **Banquet Menu # 3**

Garden Salad, Choice of Dressing  
Baked Stuffed Chicken Breast  
Roasted Pork Medallions with Mushrooms and Onions  
Baked Orange Roughy or Cod Fish  
Pasta Primavera  
Eggplant Parmesan  
Rice and Rosemary  
Assorted Sliced Fruit  
Freshly Baked Rolls and Butter  
Coffee, Tea, and Decaffeinated Coffee

@ \$ per person

*Assorted Desserts may be added to any Dinner Buffet selection for an additional charge of \$ per person.*

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## Banquet Menu # 4

Mixed Green Salad, Choice of Dressing & Caesar Salad  
Chicken Marsala or Francaise  
Filet Tips with Gravy  
Bowtie Pasta Alfredo  
Stuffed Eggplants  
Long Beans with Almonds  
Roasted Redskin Potatoes  
Assorted Sliced Fruit  
Freshly Baked Rolls and Butter  
Coffee, Tea, and Decaffeinated Coffee

@ \$ per person

*Assorted Desserts may be added to any Dinner Buffet selection for an additional charge of \$ per person.*

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## Banquet Sit-Down Dinner Menu

*All entrées are accompanied by a choice of soup or salad, choice of vegetable and starch, freshly baked rolls and butter, freshly brewed coffee, tea and decaffeinated coffee. A choice from a selection of desserts may be added for an additional charge of \$2.95 per person*

### Soup or Salad (Choice of One)

Traditional Wedding Soup, Chicken Pastina, Beef Pastina,  
Potato with Leeks and Cheddar, Clam Chowder, Lentil & Zucchini,  
Basil Tomato or Mushroom Bisque

Caesar Style Salad with Focaccia Croutons, Spinach Salad with Chopped Egg,  
Red Onion & Vine Ripe Tomatoes, Boston Bibb Lettuce with Toasted Pine Nuts  
& Goat Cheese, Seasonal Fresh Greens tossed with Vine Ripe Tomatoes  
and Julienne Carrots and Cucumbers  
All Salads are offered with choices of dressings

### Vegetables (Choice of One)

Steamed Asparagus  
Wax and Long Beans with Julienne Carrots  
Glazed Carrots  
Sautéed Chef's Selection of Seasonal Vegetables  
Italian Medley  
Green Bean Almondine  
Eggplant Rollatini

### Potato or Rice (Choice of One)

Roasted Red Skins  
Garlic Whipped Yukons  
Potatoes Dauphinois  
Roasted Sweet Potatoes  
Parsley Baby Potatoes  
Wild Rice Pilaf  
Rice and Orzo Pasta

### Pasta Entrees (No vegetable or starch included)

Chicken Parmesan with Penne Pasta.....	\$
Veal Parmesan with Linguine.....	\$
Eggplant Parmesan with Farfalle Pasta.....	\$
Fettuccini Alfredo with Grilled Chicken.....	\$
Seafood Linguine.....	\$

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## Chicken

Baked Stuffed Chicken Breast with Bread Stuffing

Chicken Breast Filled with Spinach, Leeks, Pine Nuts and Fresh Mozzarella

Classic Chicken Francaise

Chicken Marsala

Chicken Cordon Bleu

Focaccia Encrusted Chicken Scaloppini

## Beef & Chops

Grilled Center-Cut Pork Chop

Center-Cut Pork Chop Filled with Sausage, Spinach and Mozzarella

Classic Veal Francaise

8 oz. Char grilled Focaccia Crusted Filet Mignon

12 oz. New York Strip Steak

10oz. Roasted Prime Rib with Au Jus

Grilled New Zealand Rack of Lamb

## Seafood

Pan Seared Maryland Crab Cake and Sautéed Sea Prawns

Baked Codfish with Spinach and Bread Crumb Topping

Grilled Salmon with Honey Balsamic Chutney

Crab Stuffed Baked Orange Roughy

## Dessert Selections

(All desserts are an additional \$ per person)

Homemade Banana Cream Pie

Apple, Cherry or Peach Pie

Carrot Cake

Fudge Brownies

New York Style or Banana Cheese Cake

Chocolate, Strawberry or Lemon Mousse

Freshly Baked Cream Puffs with Hot Fudge Topping

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## Beverage Plans

### Soda Package

Assorted Sodas added to any banquet package- \$1.50 per person

### Open Bar

Host agrees to pay for all beverages

*Prices listed are per person*

	<u>1 Hr.</u>	<u>2Hr.</u>	<u>3Hr.</u>	<u>4Hr.</u>
<b><u>House</u></b> Sodas, Juices, Mixers Two Domestic Beers, Carlo Rossi Blush Carlo Rossi Burgundy, Carlo Rossi Chablis & <i>House</i> Brand Liquors	\$10.95	\$12.50	\$13.50	\$14.50

<b><u>Premium</u></b> Sodas, Juices, Mixers, Three Domestic Beers, One Imported Beer, Copperidge, White Zinfandel, Chardonnay, & Cabernet or Merlot & <i>Premium</i> Brand Liquors	\$11.95	\$13.50	\$14.50	\$15.50
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\*Additional Fee: (On bar packages) For Bridal Dance Shots Starting at \$50.00 per tray of (30)  
\*Shots will not be served on open bars

### House Brands:

Whiskey, Bourbon, Rum, Vodka, Gin, Scotch, Peach Schnapps, Amaretto, Kapali

### Premium Brands:

Beefeaters Gin, Jim Beam Bourbon, J&B Scotch, Sky Vodka, Seagram's 7, Bacardi Rum, Peach Schnapps,  
Regency Amaretto, Kahlua

\*Executive Brands are available upon request

### **Cash Bar** (Guests pay for their own beverages)

#### **Host Bar** (Based on Consumption)

Sodas and Juices \$1.50 each

Domestic Beer \$2.50 each

Imported Beer \$3.25 each

House Brand Liquor \$3.50 each

Premium Brand Liquor \$4.00 each

Executive Brand Liquors \$5.00 each

Cordials starting at \$5.00 each

Wines by the Glass \$4.00+

(There will be a \$50 Bartender fee for cash bar sales less than \$100)

½ Kegs \$160.00+ ¼ Kegs \$95.00+

*Prices are subject to a 20% Service Charge*